

J/A Registry

83-0451/13

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Travel Authorizing Officials

FROM:

EXTENSION

NO.

OS 3 1776

Deputy Director of Security (P&M)

DATE

18 JUL 1983

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. DDA
Attn [redacted]
7D-24, Hqs.

18 JUL 1983

100-5

3.

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6.

7.

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9.

10.

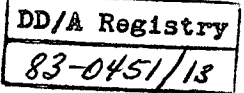
11.

12.

13.

14.

15.



13 JUL 1983

MEMORANDUM FOR: Deputy Director for Administration

ATTENTION:

FROM:

Deputy Director of Security
Policy and Management

SUBJECT: Travel Authorizing Officials

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1. Reference is made to the request on 12 July 1983 that offices in the Directorate of Administration review the list of Travel Authorizing Officials in order to hold the numbers to a reasonable minimum. It is understood that the records in the Office of Finance presently list the following five names for the Office of Security:

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2. This is to advise that the names of Messrs. [redacted] and [redacted] should be deleted, and the name of [redacted] should be added. [redacted] left this Office some time ago and Security failed to revoke his authority. This is being done at the present time and [redacted] authority is also being revoked as he is departing PCS [redacted] [redacted] is currently an approving officer in accordance with [redacted] and an amended designation is being prepared to include Foreign/TDY/PCS travel within [redacted] type of authorization.

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3. Security currently has an operating budget of [redacted] for TDY/PCS travel and a position level of [redacted]. The number of approving officers for travel does not seem excessive from Security's viewpoint.

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OS 3 1776